Registered Nurse, Primary Health Care

Job Description

Area: Barra Ward
Job Title: Registered Nurse, Primary Health Care
Classification: RAN 4
Work Unit: Ngalkanbuy Health Centre
Reports to: Clinic Manager
Employment Conditions Miwatj Health Aboriginal Corporation EA 2013

OUR VALUES

<table>
<thead>
<tr>
<th>Compassion</th>
<th>and respect for our clients and staff and pride in the results of our work</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accountability</td>
<td>and transparency</td>
</tr>
<tr>
<td>Cultural Integrity</td>
<td>and safety while recognizing cultural and individual differences</td>
</tr>
<tr>
<td>Continual</td>
<td>capacity building of our organization and community</td>
</tr>
<tr>
<td>Driven</td>
<td>by evidence-based practice</td>
</tr>
</tbody>
</table>

Primary Objective

As a member of a multidisciplinary team contribute to improving health outcomes for the members of the Galiwinku community by providing high quality primary health care, promoting healthy lifestyle and wellbeing, providing education and training, treating illnesses and providing emergency care

Key Responsibilities

- To work within a multidisciplinary team of Aboriginal Health Practitioners, Aboriginal Health Workers, Trainees, Community Health Workers, Medical Practitioners, Specialists, other allied health professionals and external health service providers in order to provide a quality and comprehensive primary health care service to the community.
- Provide health care within the AHPRA professional scope of practice and in accordance with legislative requirements, the CARPA Manual and best practice in a culturally appropriate manner.
- Participate in the continuum of care delivery of all clinical programs by working in all clinical areas being, Emergency, Adult Health/Chronic Disease, Acute Care and Maternal and Child Health
- Participate in community based activities including health promotion and education, public health and education and outreach primary health care delivery.
- Ensure timely, precise and accurate documentation of each client episode of health care is entered into the health information system (Communicare) in accordance to Miwatj Health policy and protocol.
- Maintain and adhere to the Miwatj Health Confidentiality code of conduct, policy and protocol at all times.
- Participate in the 24 hour on call roster.
Act as a clinical resource and mentor for Aboriginal Health Practitioners, students and other members of the health team.

Participate in professional development of self, ensuring mandatory educational requirements are attended in calendar time. Participate in self appraisals

Actively participate in and attend all education activities within the clinic.

Actively support and participate in ongoing Continuous Quality Improvement activities.

Follow and practice infection control policies and procedures.

Ensure a safe and secure environment within the confines of the clinic for clients, visitors and other staff. Adhering to the Miwatj Health OHS management framework. Reporting incidents and injuries in accordance with Miwatj Health protocol.

Adhere to the Miwatj Health code of conduct, policies and protocols at all times.

At all times as an employee of Miwatj perform duties and responsibilities in a professional and culturally respective manner towards all stakeholders of the Miwatj Health Service.

Selection Criteria

Essential

- Minimum of 5 years broad nursing experience post registration, including working in ED and 2 years working as a remote area nurse demonstrating a sound professional background.
- Demonstrated knowledge of the principles of Primary Health Care, and program delivery in Primary Health Care setting
- Demonstrated understanding and knowledge of social determinants of health issues affecting Aboriginal people
- Demonstrate ability to interact effectively with people from a diverse culture, where English is not their first language.
- Demonstrated ability and experience working autonomously and collaboratively within a multidisciplinary team
- Demonstrated ability to work independently with experience in participating in emergency after hours call services
- Demonstrated excellent and effective communication, computer skills
- Demonstrated commitment and understanding of the Continuous Quality Improvement processes, infection control and OHS principles.
- Demonstrated commitment to professional development and best practice.
- Capacity to reside in remote communities.

Desirable

- Knowledge of Yolngu culture and Yolngu language skills
- Completed or working towards relevant post graduate qualifications.
- Use of Communicare

Essential Qualifications/Certificates/Training

- Eligible for current Registration and annual Practicing Certificate as a Registered Nurse with AHPRA,
- Current AGV certificate
- Current Advanced Life Support certificate
- Current Remote Area Course certificate (REC)
• Current Maternity Emergency Course certificate (MEC)
• Current Pharmacotherapeutics certificate
• Completed CRANA online education programs, This should include: Core Mandatory Modules, Physical Assessment Modules and Clinical Upskilling in the Bush Modules.

Other:
• Police check with greater than 6 months validity.
• Current Ochre card
• Current Manual drivers licence

Delegation Authority / Other Functions
ONLY IF APPLICABLE
Delegations are attached to positions rather than occupants of positions. Delegations are to be exercised within the framework of MHAC policies and guidelines. Tables of delegates and delegations will be accessible on MHAC’s internal information systems, together with associated policies.
• If a delegate is found to have exercised a delegation improperly, he or she may be subject to discipline and the delegation(s) revoked.

The applicant will be required to hold a current Working with Children Clearance notice and undergo a criminal history check.

Acceptance of Responsibilities
I have read the requirements and responsibilities outlined in this position description, MHAC Code of Conduct and Employment Terms and Conditions and agree to meet and adhere to these and have my performance monitored and evaluated in relation to my performance in the role as detailed throughout this document.

<table>
<thead>
<tr>
<th>Name:</th>
<th>(Employee)</th>
<th>(Manager)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signed:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Date:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Created: 12 May 2014  Reviewed: 1 December 2015  Version: v01.1.4

DOCUMENT CONTROLLED – Human Resources Dept. 2014